

**Skinner North LSC Meeting**  
**7/5/2017 at 5:00 p.m. in the School Library**  
***Official Minutes of LSC Meeting #13***

1. Call to Order
  - LSC President Nicolle Heller called the meeting to order at 6:05 p.m (Please note meeting was delayed while waiting for LSC members to establish a quorum).
  
2. Establish Quorum
  - A quorum was established at 6:05 p.m. with the following members present:
    - LSC President Nicolle Heller (NH)
    - Katherine Magnuson (Principal) (Dr. M)
    - LSC Parent Representative Shannon Pokornik (SP)
    - LSC Parent Representative Mia Beckman (MB)
    - LSC Teacher Representative Kelly Mulligan (KM)
    - LSC Non-Teaching Staff Representative Ramiro Santillan (RS)
    - LSC Parent Representative LSC Parent Representative Gabrielle Sansonetti (GS) joined at 6:05 p.m. via telephone while on official LSC business.
  
  - The following members were absent:
    - LSC Secretary Holly Tomchey (HT) joined at 5:46 p.m. via telephone.
    - LSC Parent Representative Connor Sullivan (CS)
    - LSC Teacher Representative Johanna Jacobson (JJ)
    - LSC Community Representative Judy Stevens (JS)
    - LSC Community Representative Frances Zemans (FZ)
  
- Approval of the Agenda
  - Motion to approve made by (NH).
  - Seconded by (SP).
  - All members present voted in favor of the motion.
  
- New Business
  - Vote to allow for inclusion of members via audio calls, according to LSC provisions
    - LSC members opted to table the agenda item until next time, pending research, analysis and recommendations by (CS).
  - Vote to begin consideration of bylaws
    - LSC members opted to table the agenda item until all members have a copy of the bylaws to review. (Dr. M) will reach out to the former principal, previous LSC president and/or previous LSC secretary for a current copy.
  - Vote to begin principal retention/selection process

- LSC members discussed that the principal retention/selection process is on-going; therefore, does not need an official vote from the LSC.
- Election of President
  - Nicolle Heller (NH) volunteered.
  - Motion to approve made by (KM).
  - Seconded by (GS).
  - All members present voted in favor of the motion.
- Election of Vice-President
  - Shannon Pokornik volunteered.
  - Motion to approve made by (GS).
  - Seconded by (Dr. M).
  - All members present voted in favor of the motion.
- Election of Secretary
  - Holly Tomchey (HT) volunteered.
  - Motion to approve made by (NH).
  - Seconded by (KM).
  - All members present voted in favor of the motion.
- Election of OMA and FOIA Officer(s)
  - Connor Sullivan (CS) volunteered prior to the meeting.
  - Motion to approve made by (NH).
  - Seconded by (RS).
  - All members present voted in favor of the motion.
- Vote to adopt LSC Meeting Calendar. Please see attached calendar with appendices.
  - LSC members discussed scheduling the meetings to alternate between 8:30 a.m. (after student drop-off) and 5:00 p.m. on Wednesdays throughout the school year.
  - LSC members decided to wait for the official CPS budget before scheduling the August LSC meeting.
  - Motion to approve (NH).
  - Seconded by (GS).
  - All members present voted in favor of the motion.
- Vote to consider the establishment of committees
  - LSC members discussed continuing the current committees without adding any new additional committees at the time.
    - Principal Retention Committee
      - Mia Beckman (MB) volunteered to chair.
    - Wellness Committee
      - Shannon Pokornik (SP) volunteered to chair.
    - SNUG Committee
      - Gabrielle Sansonetti (GS) volunteered to chair.
    - CIWP Committee
      - Kelly Mulligan (KM) volunteered to chair.

- Communication Committee
    - Remains inactive at this time
  - Motion to approve made by (NH).
  - Seconded by (KM).
  - All members present voted in favor of the motion.
- Reports
  - LSC President
    - (NH) thanked LSC members for a great year last year, and looks forward to another great year with Dr. Magnuson as the principal and the LSC members.
    - (NH) asked about initial NWEA test results. (Dr. M) stated the results were favorable. SN teachers were provided the results to review before the summer break and more information will be available to review with others during the second week of the upcoming school year.
  - Principal Report presented by (Dr. M).
    - Competency A: Champions teacher and staff excellence through a focus on continuous improvement to develop and achieve the vision of high expectations for all students
      - We had our last Instructional Leadership Team (ILT) meeting on June 19 where we discussed year end assessment results and used data collected throughout the year (i.e. NWEA, Walkthroughs, classroom assessment, observations, 5Essentials) and our CIWP to plan next year's professional learning.
      - We still have not received budgets for next school year.
      - KDG Celebration and 8th grade graduation went well.
      - Fully compliant with all drills.
    - Competency B: Creates powerful professional learning systems to guarantee learning for all students
      - All REACH observations of teachers are complete and Domain 4 (professional practice) ratings for all teachers are complete.
      - Teachers began analyzing their NWEA results.
      - Teachers will be attending various summer professional learning. For example, 4 going to Responsive Classroom weeklong training, 1 going to Colonial Williamsburg for history related learning, 1 going to math conference, 1 going to Chicago Humanities Festival professional development.
    - Competency C: Builds a culture focused on college and career readiness
      - Skinner North Superstore, formerly Skinner North Merch Mart (SNUG), is up and running. Students presenting their business proposal to Lakeside Bank this month.
    - Competency D: Empowers and motivates families and the community to become engaged
      - Monthly newsletter sent out to inform parent of special events and important information.

- Received our 5th round list of accepted students and have been in communication with the parents. I have given many of them tours of the building and classrooms.
- Planning calendar for next year. Working to provide as many dates in advance to parents as possible.
- Competency E: Relentlessly pursues self-disciplined thinking and action
  - Continuing to work with Network 4 to plan assistant principal professional development
  - Will be participating in various professional learning this summer including REACH recertification (teacher practice and growth), legal and other district wide requirements.
- Public Participation
  - Newly elected FoSN President, Vanessa Hermida, introduced herself to the LSC members.
- Set the Next Meeting Time and Date
  - LSC members decided to wait for the official CPS budget before scheduling the August LSC meeting.
- Adjournment
  - Motion to adjourn made by NH at 6:32 p.m.
  - Seconded by (KM).
  - All members present voted in favor of the motion.

Attachments:

- LSC 2017/2018 Meeting Calendar

Wednesday, July 5, 2017 – Organizational Meeting – 5:00PM

August Meeting will be TDA based on budget

Wednesday, September 13, 2017 – 8:30AM

Wednesday, October 11, 2017 – 5:00PM

Wednesday, November 8 – 8:30 AM

Wednesday, December 13, 2017 – 5:00PM

Wednesday, January 17, 2017 – 8:30AM

Wednesday, February 14, 2017 – 5:00PM

Wednesday, March 14, 2017 – 8:30AM

Wednesday, April 11, 2017 – 5:00PM

Wednesday, May 16, 2017 – 8:30AM

Wednesday, June 13, 2017 – 5:00PM