

**Skinner North LSC Meeting**  
**July 12, 2018 at 9:30 a.m. in the School Library**  
***Draft Minutes of LSC Meeting #1***

1. Call to Order
  - a. Principal Katie Magnuson called the meeting to order at 9:06am
2. Establish Quorum
  - a. A quorum was established at 8:55 a.m. with the following members present:
    - i. Principal Katie Magnuson
    - ii. LSC Parent Representative
    - iii. LSC Community Representative
    - iv. LSC Teacher Representative
    - v. LSC Non-Teaching Staff Representative
3. Selection of Temporary Secretary
  - a. Was nominated temporary secretary at Shannon Stevens
4. Approval of Agenda
  - a. Motion to approve made by
  - b. Seconded by NH
  - c. All members present voted in favor of the motion.
5. Nominations and Selection of Chairperson
  - a. Brenda Delgado
6. Nominations and Selection of the Secretary
  - a. Henna Ibrahim
7. Nominations and Selection of the Vice-Chair
  - a. Conor Sullivan
8. Nominations & Selections of the FOIA/OMA Officer (s)
  - a. Shannon nominated for FOIA/OMA Officer
  - b. Seconded by Kwame
  - c. All in favor
9. Set Regular Meetings Schedule for School Year
  - a. August 15 @ 8:30a
  - b. September 12 @ 3:45p
  - c. October 17 @ 5:00p
  - d. November 7 @ 8:30a
  - e. December 12 @ 3:45p
  - f. January 16 @ 5:00p

- g. February 13 @ 8:30a
- h. March 13 @ 3:45p
- i. April 3 @ 5:00p
- j. May 15 @ 8:30a
- k. June 12 @ 3:45p
  - i. Ensure that if you are absent that you communicate w/ Brenda + Katy
  - ii. Brenda motions
  - iii. Shannon + Conor Second
  - iv. Motion passes unanimously

#### 10. Vote to Re-adopt Bylaws

- a. Brenda motions to change language in Article IV Basic Policies, Part B: Names of any members changed to names of any members identifying them as LSC Skinner North Members
- b. Katy will follow up with attorney.
  - i. Conor notes that 2 meetings cycles will be required to confirm changes
- c. Conor motions to re-adopt bylaws
- d. Kwame seconds
- e. Brenda declines all other members agree.

#### 11. Vote to Consider Establishment of Committees

- a. Current Committees
  - i. Principal/Selection Retention: Changed to Principal Evaluations
  - ii. CIWP
  - iii. Wellness
  - iv. SNUG [Skinner North Upper Grades]
  - v. Communications: Currently dormant
- b. Shannon asks for clarification if a co-chair/chair can be a non-LSC member.
  - i. Committee reviews bylaws.
  - ii. A direct responsibility of LSC should reside within the LSC but parent volunteers can chair the other committees.
  - iii. Why do these exist under the LSC in the first place? Considered sub-committees under the CIWP
  - iv. Wellness & SNUG: Chairperson can be a non-LSC member but requires a LSC liaison. Brenda will serve as the liaison for SNUG
  - v. Motion to Article 7, Section 1: SNUG & Wellness must have an LSC liaison but the chair person can be from the parent community.
    - 1. Connor will utilize information from Katie to create language for additions to the bylaws.
  - vi. Connor moves that the committees stay established, Hadassah seconds, passed unanimously

KM left @ 10:28am

12. Announce Date of First Regular Meeting

- a. August 15 @ 8:30a

13. New Business

a. Budget Transfers & Approvals:

- i. Motion to approve budget transfers on Page 2 Fund 115, Acct, 55005, Prog 222209 Computer Media/Teach Services for \$6,006.72 to Fund 115, Acct 51300, Prog 290001 Regular Position Pointer Line
- ii. Motion to approve budget transfers on Page 2 Fund 115, Acct 52100, Prog 119015 ESP Regular Position (to support reading) for \$54,808 to Fund 115, Acct 513300 to Prog 290001 Regular Position Pointer Line
- iii. Motion to approve budget transfers on Page 2 Fund 115, Acct 51300 Prog 29001 Regular Position Pointer Line for \$57, 570 to Fund 115, Acct 51130, Prog 111052 ESP Regular Position (to support reading)

Return to Agenda Item 11 (Vote to Consider Establishment of Committees)

14. Public Participation

- a. None

15. Adjourn

- a. Connor motioned to adjourn meeting at 10:50a
- b. Hadassah seconds
- c. Motion passes unanimously