

**Skinner North LSC Special Budget Meeting**  
**7/20/2016 at 5:30 p.m.**  
**School Library**  
***Official Minutes of LSC Meeting #2***

1. Call to Order
  - a. LSC President Nicolle Heller called the meeting to order at 5:31 p.m.
  
2. Establish Quorum
  - a. A quorum was established at 5:32 p.m. with the following members present:
    - i. LSC President Nicolle Heller (NH)
    - ii. LSC Vice President Wendy Ward (WW)
    - iii. LSC Secretary Holly Tomchey (HT)
    - iv. FOIA/OMA Officer Ethan Netterstrom (Principal) (EN)
    - v. LSC Parent Representative Shannon Pokornik (SP)
    - vi. LSC Parent Representative Mia Beckman (MB)
    - vii. LSC Teacher Representative Kelly Mulligan (KM)
    - viii. LSC Teacher Representative Johanna Jacobson (JJ)
    - ix. LSC Non-Teaching Staff Representative Ramiro Santillan (RS)
  - b. The following members were not present at 5:32 p.m.
    - i. LSC Parent Representative Gabrielle Sansonetti (GS); GS joined the meeting at 5:50 p.m.
  
3. Approve Agenda
  - a. Motion to approve made by KM.
  - b. Seconded by RS.
  - c. All members present voted in favor of the motion.
  
4. Approval of Minutes for 7/13/2016 LSC Meeting
  - a. Motion to approve made by NH.
  - b. Seconded by SP.
  - c. All members present voted in favor of the motion.
  
5. Committees- Discussion on Community Engagement Committee
  - a. Discussion: This committee may be duplicative with a Friends of Skinner North Committee. LSC bylaws does not require the Committee have a chair. In the absence of a committee Skinner North Vice Principal Katie Magnuson fills the void.
  - b. Motion to continue the Community Engagement Committee until we find a need to eliminate it made by NH.
  - c. Seconded by MB.
  - d. All members present voted to approve the motion.
  
6. Request for continued approval of Budget Check Writing limits of \$5,000.00

- a. Discussion: Principal EN reported that the LSC approved this limit last year. The purpose is to speed up the process of approving minimal spending requests. The applicable CPS no “stringing” rule acts as a safeguard. Spending is reported to LSC regularly.
  - b. Motion to approve made by KM.
  - c. Seconded by JJ.
  - d. All members present voted in favor of the motion.
7. Request for new approval of Budget Transfer limits of \$5,000.00
- a. Discussion: Principal EN reported that when a budget item drops under the line, the school needs to transfer money from one item to another. The monies cannot be transferred before they are voted upon. The purpose is to avoid calling special meetings for the transfer of small amounts of required transfers. Itemized transfers are reported to the LSC on a monthly basis.
  - b. Motion to approve made by NH.
  - c. Seconded by WW.
  - d. All members present voted in favor of the motion.
8. Budget Overview
- a. A power point was presented by Principal EN.
  - b. SN lost \$114,000.00 over last years’ budget. The budget shows an increase, but that is due to the inflated number of students (by 30). CPS will pull these additional funds on the 20<sup>th</sup> day.
  - c. GS arrived at 5:50 p.m. during budget overview presentation.
9. Budget Discussion among LSC
- a. Discussion:
    - i. Savings came in part by switching lunch/recess/afterschool programming vendors. Administration reviewed 3-4 companies and selected JCC after vetting. Visited Pritzker and Lasalle II where JCC operates. JCC had best pricing and more staff than previous vendor and quality programming. JCC uses responses classroom techniques and will have a full time site director.
    - ii. Retaining all teaching and special positions. Clerk position revamped. Library assistant position revamped. There will not be a bus monitor this year.
    - iii. Sports will be funded
    - iv. Professional development budget cut. Will do more onsite training and look to FOSN for assistance.
    - v. Materials budget cut.
10. Public Participation
11. FOSN Funding of Lunch/Recess Care, approval sought
- a. Motion to approve for the 2016-2017 school year made by NH.
  - b. Seconded by KM.
  - c. All members present voted in favor of the motion.

12. Vote on 2016-2017 School Year Budget

- a. Discussion: The budget is due Friday to CPS Central Office for review. If CPS does not approve the presented budget, it will come back to the school for revision and review and LSC vote.
- b. Motion to approve made by GS.
- c. Seconded by JJ.
- d. All members present voted in favor of the motion.

12a. Discussion: 2016-2017 SN Student Fees were inadvertently omitted from the agenda. Fees are the same as in 2015-2016 school year and cover the same expenses. Fees are related to the school budget.

- Motion to Amend Agenda to add "Student Fees" to Agenda made by NH.
- Seconded by EN.
- All members present voted in favor of the motion.

13. New Business- Request for Committee Leads to share tentative meeting schedule

- a. Discussion: Committee meetings are subject to the open meeting act if there are more than 4 LSC members present to discuss LSC business. Notice of and Agendas for Committee meetings must be posted 48 hours in advance. The Committees will share schedule soon. The Committees are:
  - i. SNUG (5<sup>th</sup>-8<sup>th</sup> grade parents): GS
    1. Every 3<sup>rd</sup> Thursday at 5:30 p.m. at SN
  - ii. Wellness (Social and Emotional Development and Healthy Living and Lifestyle): SP
  - iii. CIWP: KM
  - iv. Principal Evaluation: MB

14. Adjournment

- a. Motion to adjourn made by NH at 6:25.
- b. Seconded by MB.
- c. All members present voted in favor of the motion.