

**Skinner North LSC Special Budget Meeting**  
**10/19/2016 at 5:00 p.m.**  
**School Library**  
***Official Minutes of LSC Meeting #4***

1. Call to Order
  - a. LSC President Nicolle Heller called the meeting to order at 5:04 p.m.
  
2. Establish Quorum
  - a. A quorum was established at 8:31 a.m. with the following members present:
    - LSC President Nicolle Heller (NH)
    - LSC Secretary Holly Tomchey (HT)
    - FOIA/OMA Officer Ethan Netterstrom (Principal) (EN)
    - LSC Parent Representative Shannon Pokornik (SP)
    - LSC Parent Representative Mia Beckman (MB)
    - LSC Teacher Representative Kelly Mulligan (KM)
    - LSC Non-Teaching Staff Representative Ramiro Santillan (RS)
    - LSC Community Representative Judy Stevens (JS)
  
  - b. The following members were absent:
    - LSC Vice President Wendy Ward (WW)
    - LSC Teacher Representative Johanna Jacobson (JJ)
    - LSC Parent Representative Gabrielle Sansonetti (GS)
  
3. Approval of the Agenda
  - a. Motion to approve made by NH.
  - b. Seconded by KM.
  - c. All members present voted in favor of the motion.
  
4. Public Participation
  - a. KM update re. Kindergarten lunch and snack: Seems like snack is a good break and energy boost for them at 1pm.
  
5. Approval of Minutes for 9/14/2016 LSC Meeting
  - a. Motion to approve made by NH.
  - b. Seconded by SP.
  - c. All members present voted in favor of the motion.
  
6. LSC- Chairperson Report presented by NH.
  - a. Please do the LSC training.
    - MB reports that the site is down so it cannot be completed online. CPS central office does not know when it will be back up.

- Members have 6 months from being elected and sworn in to the LSC to complete the training.
- b. Blue Ribbon Winner as designated by US Department of Education has been received by SN since our last meeting.

7. Principal Reports presented by EN.

- a. Overview of monthly written report by EN. See Principal Monthly Report to LSC, attached hereto.

8. Committees Reports

- a. Principal Hiring/Retention/Evaluation Committee Report presented by MB.

- On 9/30/2016 Ed Camacho (from Central Office) came to SN to demonstrate modules of the principal evaluation process. We are waiting for last year's evaluation to be processed by Central Office. It was timely submitted by SN on 5/1/2016 to Central Office. Central Office inputs data and then sends the evaluation back to us with an overall rating. Central Office is overdue with many evaluations. If we do not receive it soon, the 11/1/2016 deadline for approving it will be extended.

- b. CIWP Committee Report presented by KM.

- 11/2/2017 is Curriculum Night at SN from 4-5:30.

- c. SNUG Committee Report: In the absence of GS, NH presented an update.

- SNUG is identifying what parents of middle schoolers need to know regarding academic center/continuing in K-8 and how best to share it with them. They are beta testing a web site that will be set up to share information.
- Eight graders are fundraising for their Washington DC class trip. With the last coffee spot, they made \$1600.00 in tips. Coffees may continue throughout the year. They will helping FOSN sell spirit wear and earn a commission. Also, they will offer babysitting during curriculum night and accept donations.

- d. Wellness Committee Report presented by SP.

- The Committee is wrapping up the survey.
- The next meeting is 10/28/2016 at 8:30 am in the parent room.
- Exploring parenting groups/seminars; Tuesdays Child programing; responsive classroom education for parents.
- The Chair attended a multi-disciplinary food allergy session.
- The recent off-site walk was a success was well attended.

9. Old Business

- a. Budget and Transfer & Approvals.

- See attached Budget Transfer Requests information.
- See attached Windows Desktops information.
  - RS reported that the computers are old; the computers in 1 lab are over 8 years old. We have 2 labs, all PCs. 309 Lab is wireless and 205 lab is hardwired. CPS is rolling

out a Windows 10 update for students only. Windows 10 will run slowly on the old computers. Upgrading current computers is almost as much money as replacing them. The plan is to replace all the computers in 1 lab at a time. Replacement includes the desktop, keyboard, and mice. Per CPS policy, there are 2 timeframes to purchase- 1 in the fall and 1 in the spring. We are in our fall window. The old computers will be wiped and recycled. The proposal for 35 PCs was bid.

- Motion to approve the request to purchase 32 PCs for the classroom lab + 3 PCs for offices (Engineer's Room, Security Desk, Library), for a total of 35 desktop computers for \$26,705.00 (approximately \$7563.00/work station) made by NH. KM seconded the motion. All members present voted to approve the motion.
  - Motion to approve the 4 transfers listed on the Principal's Budget Transfer Requests, each under \$5,000.00 made by NH. MB seconded the motion. All members present voted to approve the motion.
- b. Introduction of Frances Zemans, potential LSC Community Representative.
- Ms. Zemans lives in the area. She was approached by a family who has a child attending SN to participate in LSC. She feels strongly about Chicago Public Schools and is excited to volunteer her services.
    - Motion to hold an election for LSC Community Representative made by NH. KM seconded the motions. All members present voted to approve the motion.
    - Motion to nominate and elect Frances Zemans as the LSC Community Representative made by NH. JS seconded the motion. FZ accepted the nomination. All members presented voted to approve the motion. Welcome and thank you FZ in advance for your service.

#### 10. Public Participation.

- a. None

#### 11. New Business

- a. None.

#### 12. Adjournment

- a. Motion to adjourn made by NH at 5:54 p.m..
- b. Seconded by RS
- c. All members present voted in favor of the motion.

#### Attachments:

- Principal's Monthly Report to LSC (10.19.2016)
- Transfer of Funds Report (10.19.2016)
- Windows Desktops Cost Sheet