

**Skinner North LSC Meeting**  
***Draft Minutes of LSC Meeting on***  
**January 15, 2020 at 5:00 PM in the School Library**  
***Minutes were approved as read/as approved on 2/12/2020***

1. Call to Order
  - a. CS1 calls meeting to order at 5:25pm
2. Roll Call/Establish Quorum – with 7 of 11 members

LSC Member Attendance

("X" signifies attendance; "L" Indicates late arrival - notate time of arrival, "D" indicates early departure - notate time of departure)

x	Katie Magnuson (KM1) - Principal	x L: 5:05pm	Conor Sullivan (CS1) - Parent
		x L:5:50pm	Frances Zemans - Community
	Nicolle Heller - Parent	x D: 6:49pm	Joan Moore - Community
x	Hadassah Hickman - Parent		Kelly Mulligan (KM2) - Teacher
	Jennifer Jones - Parent	x	Carolyn Shallenberg (CS2) - Teacher
x	Shannon Stevens - Parent		Gloria Morales - Non-Teaching

**Quorum established at 5:50pm.**

3. Select Secretary for meeting  
 Motion to approve HH as Secretary by SS, second by CS, unanimously approved.
4. Approval of Agenda  
 Motion to approve agenda by JM, second by FZ, unanimously approved.
5. Approval of Minutes  
 Motion introduced by HH to table November monthly meeting minutes and ask the secretary to review notes on State of the School address. Second by JM, unanimously approved.  
  
 Motion introduced by HH to table special meeting minutes, second by JM,unanimously approved.

6. Public participation

Are agenda's available? Are minutes available to the public? Is there any discussion on the school budget, What is the follow up from State of the School?

7. LSC Chairperson Report

- a. None

8. Principal's Report

- a. Given by KM1

9. Committee Reports

- a. Wellness Committee
  - i. Given by SS
- b. Skinner North Upper Grade (SNUG) Committee
  - i. Given by Holly Tomchey
- c. Continuous Improvement Work Plan (CIWP)
  - i. Given by KM1
- d. Diverse Needs Committee
  - i. No report given
- e. Principal Evaluation Committee
  - i. No report given

10. Special Orders

- a. Open LSC Parent Position Election

Motion to open parent position by HH, second by JM, unanimously approved.

Motion to table method of voting for parent representative to February meeting by SS, second by HH, unanimously approved.

- b. Selection of Vice Chair

Motion by JM for SS to assume Vice Chair position, second by HH, unanimously approved.

- c. Selection of dates for:

- i. Candidate forum: Motion by HH to hold candidate forum on March 25th at 6pm, second by KM1, unanimously approved.

- ii. Meeting to certify election results: Motion by HH to hold certification meeting on April 23rd at 5pm, second by JM, unanimously approved.

## 11. Old Business

- a. Budget Transfers and approvals: Motion to approve budget transfers from IAMS Acct, 25195 Skinner North Walkathon to Fund 124, Acct. 55005 for new scoreboard by HH, second by CS, unanimously approved.

Motion to approve budget transfers from ASAS Fund 115, Acct. 51320 to 51130 for extended before and after school hours by HH, second by CS, unanimously approved.

Motion to approve budget transfers from SSB Fund 115, Acct. 57940 to 55005 for new copiers and printing by HH, second by CS, unanimously approved.

- b. Fundraiser approvals:

SNUG - Motion to approve Dutch Mill Bulbs fundraiser by HH, second by CS, unanimously approved.

FoSN - Motion to approve dine out fundraiser by JM, second by FZ, unanimously approved.

FoSN - Motion to approve shop around fundraiser by JM, second by FZ, unanimously approved.

FoSN will submit Local School Fundraising Accounting Reports 10 days from the closing date of the fundraising activities.

- c. Bylaws Amendments: None
- d. Budget Committee proposal: No discussion

## 12. Public participation

- a. Chief Klee discussed the importance of Continuous Improvement Work Plan (CIWP) as Skinner North's guiding document for improving any areas of concern in the school.

## 13. New business

- a. Use of faculty parking lot: Have parking lines drawn in the CHA parking lot. Hire a traffic consultant to evaluate the needs of the community.

## 14. Adjournment

- a. Motion to adjourn at 7:36pm by HH, unanimously approved.