

Skinner North LSC Meeting
8:00 am 9/18/19 in the School Library
Minutes of LSC Meeting on September 18, 2019
Minutes were approved as read/as approved on October 16, 2019

1. Call to Order
 - a. CS calls meeting to order at 8:04
2. Establish Quorum – with 10 of members

LSC Member Attendance

("X" signifies attendance; "L" Indicates late arrival - notate time of arrival)

X	Katie Magnuson (KM1) - Principal	X	Conor Sullivan (CS1) - Parent
X	Kwame Foucher - Parent	X	Frances Zemans - Community
X	Nicolle Heller - Parent	L 8:05	Joan Moore - Community
X	Hadassah Hickman - Parent	X	Kelly Mulligan (KM2) - Teacher
X	Jennifer Jones - Parent	X	Carolyn O'Malley (CO) - Teacher
X	Shannon Stevens - Parent		Vacant - Non-Teaching

3. Approval of Agenda
 - a. Approved – motion HH, 2nd NH, unanimously approved
 - b. Rotating secretary CO motion HH, 2nd NH, unanimously approved
 - c. Can we attach committee minutes/agendas to LSC minutes? Committees should put minutes/agendas/notes on google drive by start time of LSC meetings.
4. Public participation- none
 - a. Name – Topic
5. Approval of minutes-
 - a. Approval of 7/1/19 Minutes
 - i. (adding HH arrives at 5:05 pm)
 - ii. (adding members that were not attendance)
 - iii. (adding Dr. Magnuson as temporary chair until CS was appointed)
 - iv. NH introduces
 - v. KM seconds
 - vi. Motions passes with 9 yes, 0 no and 2 abstentions
 - vii. Motion to withdraw HH
 - viii. NH seconds withdraw
 - ix. Change of name spelling for vice chair
 - x. NH introduces

- xi. KM2 seconds
- xii. Motions passes with 9 yes, 0 no and 2 abstentions

6. Announcements/Introduction of Guest

- a. Speaker-
- b. Brief Summary-

7. LSC Chairperson Report

- a. Given by Conor Sullivan
- b. **Brief Summary-** Roberts rules of order being used to track meetings- fair voice for everyone.
Chicago Magazine ranks SN at #2.

8. Principal's Report

- a. Given by Dr. Magnuson
- b. See Appendix A (*Principal's Report*)

9. Committee Reports

- a. Bylaws Committee
 - i. Given by HH
 - ii. Brief Summary- Include general language that refers to parents as parents, guardians, care givers.
 - iii. Proposed changes to article IV- options 1c and 2c.
 - iv. Shift sections 2-7 down one numerical level.
 - v. Principal Evaluation committee must be chaired by LSC member.
 - vi. CIWP must be chaired by principal.
 - vii. Any parent of SN individual can be elected chair a committee as long as they have an LSC member to be a liaison.
 - viii. All committee chairs must take CPS FOIA and OMA training within 30 days of election.
 - ix. Adding Diverse Needs committee language to committee bylaws.
 - x. Section 3 Parliamentary Authority- change wording from govern to guide.

b. Professional Personnel Leadership Committee (PPLC)

- i. Given by NONE
- ii. **Brief summary**

c. Wellness Committee

- i. Give by SP
- ii. **Brief summary-** 9/19/19 first meeting, student wellness, teacher/admin wellness

d. Skinner North Upper Grade (SNUG) Committee

- i. Given by Holly
- ii. **Brief summary-** 9/18/19 first meeting, identify goals, SNUG forum at HS fair, HS entrance exam prep. at SN

e. Continuous Improvement Work Plan (CIWP)

- i. Given by KM1

- ii. Brief summary- ITL meeting reviewed CIWP, staff is monitoring CIWP, 11.6.19 is first meeting 8:00 am.
 - f. Diverse Needs Committee
 - i. Given by JJ
 - ii. Brief Summary- First meeting was last year, staff member as co-chair, meeting dates being set via e-mail pole
 - g. Principal Evaluation Committee
 - i. Given by NONE
 - ii. Brief summary
- 10. Old Business
 - a. Approve fundraisers-
 - i. walk a thon and fitness challenge- September 27 push for fundraising, date of walk is October 25, fundraising goes to SN not FOSN.
 - 1. NH motions that we approve
 - 2. HH seconds
 - 3. Motion passes with 11 yes, 0 no and 0 abstention
 - ii. Starry Night- End of March (Saturday evening), Fairly in Westtown
 - 1. NH motions that we approve
 - 2. HH seconds
 - 3. Motion passes with 11 yes, 0 no and 0 abstention
 - iii. Mattress Sale- sold more but less expensive so less money raised last year, Feb. or March for this year, adding sleep education program around the mattress sale
 - 1. NH motions that we approve
 - 2. HH seconds
 - 3. Motion passes with 11 yes, 0 no and 0 abstention
 - iv. Bridge the Gap- pledge drive for parents/guardians to donate, money stays with FOSN
 - 1. NH motions that we approve
 - 2. HH seconds
 - 3. Motion passes with 11 yes, 0 no and 0 abstention
 - b. Budget transfers & approvals
 - i. Motion to approve budget transfers from Fund 115, Acct 54125, Prog 219005 for recess support for \$5,631.90 to Fund 115, Acct 51300, Prog 29001 Funds for regular position pointer to clear negative balance
 - ii. Fund 115, Acct 55005, Prog 222209 for equipment for \$10,000 to Fund 115, Acct 51300, Prog 290001 Funds for regular position pointer to clear negatives
 - iii. NH introduces line 4
 - iv. HH seconds
 - v. NH introduces line 12
 - vi. HH seconds

vii. Motion passes with 1 yes, 0 no and 0 abstention

11. Public participation

- a. Role at Skinner North/Topic
- b. FoSN – Given the accumulation of savings, taking on new projects within Skinner North. FoSN is working with CPS facilities is bidding for auditorium upgrades, equipment, improving the front doors and adding awning in back, technology system (audio/visual system for parent library and students).
- c. Parent/ New Hires- How are they integrated? (Onboarding training program with current staff, monthly meetings with mentor/mentee, support by the admin that is not evaluating them, grade level partner is also a go to, instructional walk-throughs for new staff, RC training in the summer and throughout the year.
- d. Parent/ attaching name and LSC member for political advocacy. “I speak for myself...”
- e. Parent/ Holiday gift giving and teacher appreciation gifts- online payments and pool all the money together and divide evenly to staff?
- f. Parent/ LSC times are inconvenient for working parents. (add to old business)

12. New business- JJ looking into safety solutions for the street- adding crossing

13. Adjournment

- a. NH motions at 10:05
- b. HH seconds
- c. Motion passes with 11 yes, 0 no and 0 abstention

Appendix A

- ▶ CIWP 1 - Culture & Structure for Continuous Improvement: Professional Learning
- ▶ CIWP 2 - Expectations for Quality & Character of School Life: Student Voice, Engagement & Civic Life
 - ▶ CIWP 3- Expectations for Quality & Character of School Life: Parent & Family Partnership

September 18, 2019

Principal's Monthly Report to the Local School Council

Competency A: Champions teacher and staff excellence through a focus on continuous improvement to develop and achieve the vision of high expectations for all students

- Professional learning week for teachers included a focus on SEL and related topics, instructional topics focused on culturally relevant pedagogy, and a district-wide training on Chronic Conditions, Supporting Transgender, Nonbinary and Gender Nonconforming Students, Reporting and Preventing Sexual Abuse. Plan aligns with our CIWP goals. **(CIWP 1, 2, 3)**
- NWEA assessment began this week. Teacher will update classrooms on their testing schedule. We use this data as a starting point for differentiated instructional planning for the year. Grade levels meeting will also focus on classroom assessment design and unit refinement. **(CIWP 1)**
- Hired a new special education teacher for middle grades. His name is JB Hooker. **(CIWP 1)**
- Middle school students selected and started their electives. Options included: team sports, recreational PE, guitar, musical, Independent art, art with meaning and Spanish. **(CIWP 2)**
- Grade level meetings started the first week of school. We are focusing on assessment design and culturally relevant unit design. **(CIWP 1)**
- School custodial staff and engineer worked hard to get the building ready. Tile floor was installed in the kindergarten rooms, library and nurses office. (Waiting for facilities to complete the painting of the auditorium.) **(CIWP 1, 2, 3)**
- Staff participated in #beYOUUnique video creation to help roll out theme to students and families. **(CIWP 2, 3)**
- Gloria Morales, our clerk, was selected in our non-binding staff poll to fill the vacancy for the non-teacher LSC spot. The school board approves this and her term, if approved, will begin Oct. 24.

Competency B: Creates powerful professional learning systems to guarantee learning for all students

- Using NWEA 3x a year to help monitor student progress and adjust instruction as needed. **(CIWP 1)**
- Lead collaborative data dive with teachers to analyze 5Essentials, Illinois Assessment of Readiness, AMID survey and walkthrough data. Teacher groups shared their takeaways with the group. **(CIWP 1, 2, 3)**
- Instructional Leadership Team members helped plan and develop week 0 professional learning. **(CIWP 1)**

- Our professional learning communities worked together to collaboratively create learning focus for the year. **(CIWP 1)**

Competency C: Builds a culture focused on college and career readiness

- Professional development and supporting SEL needs of students with things like morning meetings, buddy classrooms, quarterly themes will be utilized. School-wide morning meetings/advisorics start in October. **(CIWP 2)**
- Hosted pep rally on Monday to roll out #beYOUUnique theme. Students performed and lead the event. **(CIWP 2)**
- PD week sessions focused on understanding our students in various ways (as learners, as individuals, impact of trauma, etc.). **(CIWP 1, 2)**
- Counselor has meet with new student groups to help them acclimate and feel connected. **(CIWP 2)**
- Superstore is going strong. They have been actively selling and truly managing their business. **(CIWP 3)**
- Middle grade students currently applying for jobs including greeters, daily message designer, instructional assistant, SN ambassador, etc. **(CIWP 3).**

Competency D: Empowers and motivates families and the community to become engaged

- Weekly updates have been sent out to inform parents of special events and important information. Will continue monthly newsletters. **(CIWP 3)**
- Volunteer days were a success. Volunteers helped organize materials, finish bulletin boards, build furniture, paint, etc. **(CIWP 3)**
- KDG Round Up was a success. Families got a chance to learn more about the school and become more familiar with the building. **(CIWP 2, 3)**
- Back to School Picnic was a fun time. Many families were able to come, connect, find out classroom assignments and learn more about some of the school and J at School programs. **(CIWP 3)**
- Parent Handbook shared and posted on the website. **(CIWP 3)**
- Open House had a strong turnout. Derrick and I did 2 presentations. Teachers had various presentations or activities. **(CIWP 3)**
- Working with Single Story, Inc. to develop parent plan for this year. The Diversity committee is currently finalizing the goals. **(CIWP 3)**
- Hosted the 3rd Annual Skinner North Chess Tournament last Saturday. **(CIWP 3)**
- SNUG and Johanna coordinating to host High School Fair and Academic Center and High School Forum on Oct. 1. The fair will be from 3:30-5:30 and the Forum at 5:45. **(CIWP 3)**
- Back to School Parent Coffee occurred on the first day of school. Thank you to FoSN for sponsoring! **(CIWP 3)**
- Admin having weekly meeting with J at School to review expectations and logistical needs. **(CIWP 1, 2)**

Competency E: Relentlessly pursues self-disciplined thinking and action

- Working with Single Story, Inc. to plan professional learning for staff that includes curriculum review in terms of cultural responsive planning. Participated in learning sessions with teachers. Professional Development week titled “Heroes in Our Curriculum.” **(CIWP 1)**
- Class lists created to ensure heterogeneous grouping of students.
- Worked with teams to ensure students with diverse needs have access to extracurricular activities. **(CIWP 2)**
- Staff Handbook contains teacher record keeping and FERPA related requirements
- Attended various trainings through the summer that aligned to my learning goals.